

Stephanie Richardson

From: Jorgensen, Doug [KSFM] <Doug.Jorgensen@ks.gov>
Sent: Tuesday, April 4, 2023 11:42 AM
To: Stephanie Richardson
Cc: McCarthy, Jill [KSFM]; Clemmons, AJ [KSFM]
Subject: [External] FW: Message from "RNP002673E4B9EC"
Attachments: 20230404111154369.pdf

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I have attached copies of the paperwork we have from the October 2021 hazmat response and the personnel costs sheets we have going back to 2015. All of the personnel costs sheets prior to October 2021 only show straight time reimbursement requested for all participants. The October 2021 reimbursement was the first one requesting a double-time rate not only for the call-in personnel but also for the actual hazmat incident responders. Reimbursement of those costs was an error on our part.

Our hazmat teams use a fillable workbook to submit their costs for reimbursement. I was under the impression that the workbook was locked down and figures could not be altered from what was entered. I now realize I was wrong and who ever filled out the workbook with the costs for reimbursement manually altered the totals on the personnel costs page. They did add a note that rates were figured at double-time, but that is not in accordance with the current contract that is in place and our staff should have caught that mistake and had it corrected. Since it was our error, we will let that total reimbursement stand. We will be making some changes to our reimbursement workbook in the next couple of days and will request some additional detail separating regular rate, overtime rate, and call back rate. We will also be locking the form down so no changes can be made manually.

I would like to discuss this further when you and the city manager have some time. If you need copies of any additional paperwork we might have please let me know.

Thanks

-----Original Message-----

From: savin.scanner@ks.gov <savin.scanner@ks.gov>
Sent: Tuesday, April 4, 2023 11:12 AM
To: Jorgensen, Doug [KSFM] <Doug.Jorgensen@ks.gov>
Subject: Message from "RNP002673E4B9EC"

This E-mail was sent from "RNP002673E4B9EC" (MP C4504ex).

Scan Date: 04.04.2023 11:11:54 (-0500)
Queries to: savin.scanner@ks.gov